



Gee & Jenson
A Division of CH2M HILL
9428 Baymeadows Road
Suite 200
Jacksonville, FL
32256
Tel 904.733.9119
Fax 904.733.9570

April 15, 2003

Dawn Stevenson
Nassau County
220 Nassau Place
Yulee, Florida 32034

Re: Lime Street – Limited Engineering Services During Construction
CH2M Hill/Gee & Jenson Project – 172082

Dear Dawn:

Based on our recent conversations regarding the subject project, CH2M Hill is pleased to present the County with the following scope of services and associated lump sum fees per task:

1. **Limited field services:**

Scope of Services:

- Attendance at the Preconstruction conference.
- Consultant will make periodic visits to the Project site (budgeted at four (4) hours per week) while actual construction is in progress at intervals appropriate to the various stages of construction in order to observe and determine if the work is proceeding in general conformance with the Contract Documents. The CONSULTANT shall, within one week following each visit, submit a written report to the COUNTY detailing the CONSULTANT's observations and advising of any work failing to conform to the Contract Documents, or which appears deficient, defective or otherwise not in accordance with good engineering or construction practices.
- Make an inspection to determine if the Project is substantially complete, and a final inspection to determine if the Project has been fully completed in substantial accordance with the Contract Documents and whether the contractor has fulfilled all of its obligations thereunder so that the CONSULTANT may recommend approval, in writing, of final payment to the contractor.

Estimated Cost for Task 1: Based on four (4) hours of service per work week for a total project time of 210 days or seven (7) months, the estimated lump sum cost for this task is as follows:

Task 1 - \$20,786.37

2. **Shop Drawing Review, Interpretation of Drawings & Specifications with Instructions to the Contractor in the Field:**

Scope of Services:

- Technical interpretations of the drawings, specifications, and contract documents, and evaluate requested deviations from the approved design or specifications. Requests for Clarifications will be issued by the contractor to the Engineer.
- Review of contractor submitted shop drawings, diagrams, illustrations, catalog data, schedules and samples, the results of tests and inspections, and other data which the Contractor is required to submit. These shall be reviewed for general conformance with the design concept of the project and general compliance with the information given in the contract documents. Such review is not intended as an approval of the submittals if they deviate from the contract documents or contain errors, omissions, and inconsistencies, nor is it intended to relieve the contractor of his full responsibility for Contract performance, nor is the review intended to ensure or guarantee lack of inconsistencies, errors, and/or omissions between the submittals and the Contract requirements.
- Based on the CONSULTANT's on-site observations and on its review of the contractor's applications for payment and supporting data, recommend to the COUNTY approval or disapproval of the contractor's applications for payment.
- Receive, and review record drawings prepared by the contractor for compliance with the requirements of the Contract Documents.

Estimated Cost for Task 2: The estimated cost for these services is estimated at the following lump sum amount:

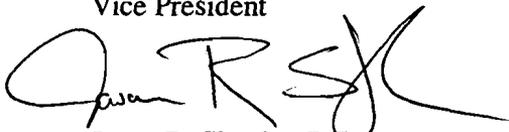
<u>Task 2 -</u>	<u>\$18,164.00</u>
<u>Task 1 & 2 Total -</u>	<u>\$38,950.37</u>

Please give us a call if you would like to discuss these items further. The following page list the appropriate names for review and approval of this request. Please sign, date, and return two (2) original copies to the CH2M Hill Jacksonville Office. If you have any questions regarding the scope of proposed fees please do not hesitate to call Jason Shepler at 904.733.9119.

Sincerely,
CH2M Hill



Thomas V. Waldeck, P.E.
Vice President



Jason R. Shepler, P.E.
Project Manager

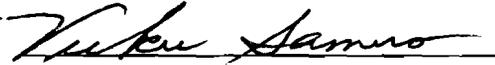
**GEE & JENSON Engineers-Architects-
Planners, Inc. a division of CH2M Hill, Inc.**

**Nassau County
Board of County Commissioners**



Thomas V. Waldeck, P.E.

Vice President

By: 

Vickie Samus, Chairman

Date: 5-14-03

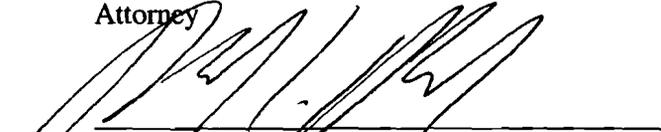
ATTEST:



J.M. "CHIP" OXLEY, JR.

Its: Ex-Officio Clerk

Approved as to form by the Nassau County
Attorney


MICHAEL S. MULLIN

that Vallencourt Construction had to be disqualified since they did not respond to Addendum No. 4 which affected their overall bid amount. Upon the recommendation of staff, it was moved by Commissioner Vanzant, seconded by Commissioner Acree, and unanimously carried to award the bid for the Griffin Road reconstruction project to the lowest responsive, pre-qualified bidder, John Carlo Construction, in the amount of \$3,314,427.21.

11:27 The Board considered a request from BHR Engineers for additional fees in the amount of \$6,000 for post-design services for the Barnwell Road reconstruction project. No action was taken on this request.

11:31 Upon the request and recommendation of staff, it was moved by Commissioner Acree, seconded by Commissioner Marshall, and unanimously carried to approve a proposal submitted by CH2Mhill for limited engineering services for the Lime Street reconstruction project in the amount of \$20,786.37 for Task 1 - Limited Field Services, and \$18,164 for Task 2, Shop Drawing Review, Interpretation of Drawings and Specifications with Instructions to the Contractor, for a total of not to exceed \$38,950.37.

11:33 Upon the request and recommendation of the County Attorney, it was moved by Commissioner Deonas, seconded by Commissioner Acree, and unanimously carried to



NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
P. O. Box 1010
Fernandina Beach, Florida 32035-1010

Nick Deonas
Ansley Acree
Vickie Samus
Floyd L. Vanzant
Marianne Marshall

Dist. No. 1 Fernandina Beach
Dist. No. 2 Fernandina Beach
Dist. No. 3 Yulee
Dist. No. 4 Hilliard
Dist. No. 5 Callahan

J. M. "Chip" OXLEY, JR.
Ex-Officio Clerk

MICHAEL S. MULLIN
County Attorney

May 28, 2003

Mr. Thomas V. Waldeck, P.E.
Vice President
Gee & Jenson
9428 Baymeadows Road, Suite 200
Jacksonville, FL 32256

Re: Lime Street-Limited Engineering Services During
Construction
CH2M Hill/Gee & Jenson Project-172082

Dear Mr. Waldeck:

Enclosed are two fully-executed, original contracts for the referenced project as approved by the Nassau County Board of County Commissioners on May 14, 2003. The Board approved Tasks 1 and 2 for a total of \$38,950.37.

Please let us know if we may be of any further assistance.

Sincerely,

J. M. "Chip" Oxley, Jr.
Ex-Officio Clerk

jgb

Enclosures